



# Paradise Agency, LLC

*Property Management and Development*

151 Broadway

P.O. Box 175

Colchester, Connecticut 06415

Phone: (860) 537-7044 • Fax: (860) 537-1142 • TDD/TT: 1-800-842-9710

Visit us at [www.ParadiseAgency.com](http://www.ParadiseAgency.com)



***Shady Lane Apartments  
9 Cathcart Drive  
Jewett City, CT 06351***

Thank you for your interest in our apartments! Please complete our Rental Application as accurately as possible and return it to this office at the address noted above. Should you have any questions about the application or any step in the application process, please do not hesitate to contact us.

Shady Lane comprises 16 apartments. All of the apartments are “townhouse” style with the kitchen, living/dining areas and a ½ bathroom on the first floor and two bedrooms and 1 full bathroom on the second floor. All apartments also have exclusive basement storage space which can be accessed from inside the apartment. Coin-operated laundry facilities are available in the common areas of the basement. The heat is included with the rent.

As you complete the application process, please note the following:

1. Your household income must total at least \$35,000. We will ask for verification of all sources of income.
2. When an apartment becomes available, we will contact you and schedule a time to show it to you. After you see the apartment, if you decide to proceed with your application, we will collect a \$25.00 fee for a credit history and criminal background report for each applicant and each household member over the age of 18.
3. After reviewing your application (including the credit history and criminal background report), we will contact you to tell you whether your application has been approved, and if so, we will offer you the apartment.
4. If you accept the apartment, we will ask you to provide us a \$400.00 non-refundable deposit, which will be applied toward your security deposit. We will also schedule a time to meet you to sign the lease. You will be required to pay the balance of your security deposit and the first month's rent at the time the lease is signed
5. Pets are not allowed.

*Thank you!*

THIS FORM CAN BE DOWNLOADED TO BE FILLED OUT AND EMAILED TO PARADISE AGENCY USING **ACROBAT READER**. BE SURE TO SIGN AND CHECK THE AUTHORIZATION RELEASE BOX.



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### FOR OFFICE USE ONLY

Date App. Rcvd \_\_\_\_\_

Deposit Rcvd & Date \_\_\_\_\_

Unit Occ & Date \_\_\_\_\_

## Rental Application

**SHADY LANE 9 Cathcart Drive, Jewett City CT 06415**

**All 2 BR Townhouse**

Property Name

Address

### APPLICANT / CO-APPLICANT INFORMATION

1. FULL NAME (Applicant) \_\_\_\_\_ Social Security # \_\_\_\_\_

Date of Birth \_\_\_\_\_

Email address \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

2. FULL NAME (Co-Applicant) \_\_\_\_\_ Social Security # \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_ Date of Birth \_\_\_\_\_

Email address \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

#### 3. INFORMATION ABOUT ALL OTHER OCCUPANTS

Name	Date of Birth	Gender	Relationship	Social Security Number
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### RESIDENCE HISTORY

1. CURRENT ADDRESS (Applicant) \_\_\_\_\_

Street City State Zip

Length at this address \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Expenses: Rent \_\_\_\_\_ Fuel \_\_\_\_\_ Electric \_\_\_\_\_ Other \_\_\_\_\_

Owner/Agent/Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you ever been evicted?  Yes  No If yes, please explain on attached page.

2. CURRENT ADDRESS (Co-Applicant) \_\_\_\_\_

Street City State Zip

Length at this address \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Expenses: Rent \_\_\_\_\_ Fuel \_\_\_\_\_ Electric \_\_\_\_\_ Other \_\_\_\_\_

Owner/Agent/Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you ever been evicted?  Yes  No If yes, please explain on attached page.

3. PREVIOUS ADDRESSES if within 3 years:

Applicant: \_\_\_\_\_  
Street City State Owner/Agent/Landlord

Length at this address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Co-Applicant: \_\_\_\_\_  
Street City State Owner/Agent/Landlord

Length at this address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

**BANK AND CREDIT REFERENCES**

Bank Name	City, State	Branch	Type of Account	Account Number
1. _____				
2. _____				
3. _____				

Have you ever filed for bankruptcy? Applicant:  Yes  No If yes, please explain on attached page.  
 Co-Applicant:  Yes  No If yes, please explain on attached page.

**EMPLOYMENT INFORMATION**

1. EMPLOYER (Applicant) \_\_\_\_\_  
 Employer's Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Date Employment Began \_\_\_\_\_

2. PREVIOUS EMPLOYER (Applicant) \_\_\_\_\_ Phone \_\_\_\_\_  
 May we contact your current employer?  Yes  No

3. EMPLOYER (Co-Applicant) \_\_\_\_\_  
 Employer's Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Date Employment Began \_\_\_\_\_

4. PREVIOUS EMPLOYER (Co-Applicant) \_\_\_\_\_ Phone \_\_\_\_\_  
 May we contact your current employer?  Yes  No

**INCOME INFORMATION**

Please fill in gross annual amounts from the following sources of income:

	Applicant	Co-Applicant
1. Wages	_____	_____
2. Social Security	_____	_____
3. Veteran's Benefits	_____	_____
4. Interest Income	_____	_____
5. Pension/Annuity	_____	_____
6. Business/Rental	_____	_____
7. Public Assistance	_____	_____
8. Child Support/Alimony	_____	_____
9. Unemployment Benefits	_____	_____
10. Family Support	_____	_____
11. Other (please detail) _____	_____	_____
12. TOTAL INCOME:	_____	_____

**PLEASE NOTE THE FOLLOWING:**

- When an apartment becomes available, the Applicant and Co-Applicant each will be charged a non-refundable application fee.
- A credit check and criminal background check will be performed for both Applicant and Co-Applicant.
- This is a preliminary application and in no way guarantees that you will be offered an apartment.
- Additional information may be requested in order to complete the processing of your application.
- Should you lease an apartment, this application and the information it contains are made parts of the lease entered into between the Applicant/Co-Applicant and Paradise Agency, LLC. Any material misrepresentation in the information provided herein will constitute a default under the lease.

**AUTHORIZATION AND RELEASE**

- By signing below or clicking this box, the Applicant and Co-Applicant represent that the information contained herein is true and complete. The Applicant and Co-Applicant also hereby authorize Paradise Agency, LLC and its agents to perform all necessary inquiries to verify the information contained in this application, including searches of credit records and other public documents.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**ADDITIONAL INFORMATION / EXPLANATION**

Please use the space below to explain in more detail any of your responses.

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***FOR OFFICE USE ONLY***

Credit Fee: Amount: \_\_\_\_\_

Date Rec'd: \_\_\_\_\_

Unit Shown: Prop: \_\_\_\_\_

Date Shown: \_\_\_\_\_

Comments:

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